

## CROMWELL PUBLIC SCHOOLS ANNUAL STUDENT INFORMATION UPDATE

The Cromwell Public Schools Annual Student Information Update will be opening soon in the Parent Portal.

[PowerSchool Parent Portal Link](#)

Contacts in PowerSchool is the way we maintain student contact information. Students can now have an unlimited number of contacts. This allows parents/guardians to add all contacts that a student needs. Another feature of contacts is that one contact can belong to multiple students allowing changes to happen across all students accounts.

At this time we are asking that you review and update information for your child so that we have the most current and accurate data in PowerSchool.

An online Annual Information Update must be submitted for **each student** returning to the Cromwell Public School District for the new school year. If you have multiple students in our district once you have successfully submitted one Update Form, you will have the opportunity to begin another from the "Confirmation" page.

There are a few sections you will be asked to complete:

- Contact Information including Emergency Contacts
- Dismissal Information for Edna C Stevens and Woodside Intermediate Students
- Publicity Permissions

At this time, only one family member can update the forms for each student so please make certain to advise any other family members if you have started completing the forms. We thank you for your prompt attention to this updating as the information provided is very important for emergency and safety purposes.

Forms cannot be updated with the PowerSchool App. You will need to access using a browser.

Families that have a PowerSchool Parent Portal account can access the forms directly through an icon on the portal which is located on the left side of the main screen.

